Summer 2004 MBA Course Schedule

How to Register
1. You may register on the web at www.wsc.edu using WebCat, or by phone, mail, in person, on-site, or e-mail at extcampus@wsc.edu.
2. Checks should be made payable to:
   Wayne State College
   ATTN: Business Office/Fee Payment
   111 Main Street
   Wayne, NE 68787
3. Registration deadline: The first night of class; however, we encourage you to sign up at least one week prior to class to avoid class cancellation.

Tuition and Fees:
Classes are held in several convenient locations in the 46 counties in Nebraska at a very affordable tuition cost. A one-time admission fee of $20 is necessary for all students enrolling at Wayne State College for the first time. This payment should be accompanied by a completed Application for Admission form.

Tuition Per Credit Hour (2003-2004)

<table>
<thead>
<tr>
<th></th>
<th>Nebraska Resident</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate</td>
<td>$87.00</td>
<td>$174.00</td>
</tr>
<tr>
<td>Graduate</td>
<td>$110.00</td>
<td>$220.00</td>
</tr>
</tbody>
</table>

Additional fees per credit hour for off campus classes are $31.00/credit hour and for on campus classes the fees are $33.00/credit hour. Students who have been in the state of Nebraska for less than 180 days will pay non-resident tuition rates. Contact the Admissions Office for details.

Tuition Benefit for Non-Residents Employed in Nebraska
Iowa and South Dakota residents who are employed full-time in Nebraska and pay Nebraska income taxes may qualify for Nebraska resident tuition. An application and further information on this program are available at the Admissions Office at Wayne State College (1-800-228-9972). The application and supporting documentation must be submitted before the class begins. Students who have worked in the state of Nebraska for less than 180 days will pay non-resident tuition rates. Contact the Admissions Office for details.

Payment
Payment may be in the form of personal check (include social security number), money order or charge card (Visa, Master Card or Discover). No cash please. A billing statement will be sent within two weeks of the start of the term to all who are registered. For full semester classes, payment is due by the published dates. For classes beginning after the payment deadline, tuition & fees are due by the first night of class.

Student should fail to pay tuition on time by able subject to a $100 reinstatement fee should an administrative withdrawal be processed.

Drop Policy
If you decide to withdraw from a class, please inform the Continuing Education Office immediately. If the proper procedure is not followed, refunds and/or grades could be affected. For spring classes that run the full term, there is no adjustment for costs after the first week of class unless the student is withdrawing from school.

Transcripts
The Graduate Office will obtain transcripts of work done at WSC. Other transcripts should be sent to the Graduate Office, Wayne State College, 1111 Main St., Wayne, NE 68787.

Refund Schedule
Refunds are made accordingly to the following schedule for complete withdrawal from college (not for each individual course).

<table>
<thead>
<tr>
<th>Portion of class(es) Completed</th>
<th>Tuition</th>
<th>Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>During 1st &amp; 2nd week of term</td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>During 3rd &amp; 4th weeks</td>
<td>50%</td>
<td>None</td>
</tr>
<tr>
<td>During 5th through 8th weeks</td>
<td>25%</td>
<td>None</td>
</tr>
<tr>
<td>After 8th week</td>
<td>None</td>
<td>None</td>
</tr>
</tbody>
</table>

Special Services
Textbooks: Textbooks may be ordered directly from the Wayne State College Bookstore by calling (402) 375-2982 or e-mailing at manager@student-book.com. Have your course number, course name, and credit card (payment may be arranged by check, books would be mailed to you upon receipt of payment).

Registration: Register for courses within this publication on the web at www.wsc.edu, or by phone, mail, in person, on-site, or e-mail at extcampus@wsc.edu. If you have questions, please contact the Office of Continuing Education at 1-800-228-9972 ext. 7217 or (402) 375-7217 or send to Wayne State College, Attn: Continuing Education, 1111 Main St., Wayne, NE 68787. Pre-registration is strongly encouraged to prevent course cancellation.

Where to Call For Information
Admissions ........................................ 375-7234
Bookstore ........................................... 375-2982
Business Office ................................... 375-7224
Registrar ............................................ 375-7239
School of Business and Technology ...... 375-7587
Office of Graduate Studies ................. 375-7232
ONLINE

June Session
BUS 696W1 Workplace “Value” Tools (3) (Call #10080)
Upon completion of the course, students will be able to identify and apply information about
values and ideals in today’s workplace. Students will read, conduct an exploratory review of
literature, share experiences and complete modules related to but not limited to the following
topics: Emotional Intelligence, Leadership and the Quest for Integrity, and Time and/or Stress
Management.
Dr. Cheryl Waddington chwaddi1@wsc.edu
(Online Course)
June 1-July 1, 2004
MBA Elective

July Session
BUS 696W0 Seminar in Leadership (3) (Call #10057)
This course examines leadership from the perspectives of followers, leaders, internal observers, and external observers. Special emphasis is placed on relevant leadership theory and the translation of that theory into practice. Students will be provided with context and background information on leadership and then will be provided the opportunity to select (on an individual basis) from among several learning paths. Some of these paths will focus on specific aspects of leadership or leadership theory as applied in specific industries or types of organizations. Other paths will permit exploration of the evolution of leadership thought and the frameworks for using that thought in today’s organizations. Still other paths will provide students with the option to delve deeply into one (or a few closely related) facet(s) of leadership theory.
Dr. Tim Garvin tgarvi1@wsc.edu
(Online Course)
July 6-August 5, 2004
MBA Elective