Lori Nicholson opened the meeting and greeted the members. We began by approving the minutes of our previous meeting held on 9/23/04. The next order of business was to set term limits. After some discussion the following limits were set:

- Jay Todd: 2 years
- Paul Karr: 1 year
- Don Buryanek: 1 year
- Lori Nicholson: 2 years
- Eddie Elfers: Ex-Officio
- Gayle Poirier: Ex-Officio
- John Dunning: Ex-Officio
- James Curtiss: 2 years
- Dennis Lichty: 1 year
- Gwen Jensen: 2 years
- Maureen Carrigg: 1 year
- Student Rep: 1 year

Lori reported that Don was working on the Bylaws and Constitution and a rough draft similar to last year’s Bylaws were distributed.

Lori started a discussion to prioritize possible future tasks by reviewing several documents including: Online Task Force Report, Proposal Request Form, and Survey of Network Computer Users. The discussions focused on defining our charge and Lori reported that a meeting at 1:00 pm today with Dr. McCue and Dr. Young will help to clarify this committee’s purpose. The group proposed several options for the committee to include:

- Website / Forum for technological recommendations
- Limited technology proposals
- Assist with guides to new technological purchases
- Try to provide an assistance service to faculty concerning technological needs
- Proactive assistance to schools (make technological recommendations)
- Define available technologies (become the communicator of new or existing technologies on campus)
- Assist faculty with technology issues (communicate with NATS)
- Assist with setting policies for online education / distance learning
Eddie volunteered to look into the financial aid issues that caused several distant learning classes to be cancelled. This issue dealt with classes being taught at WSC to Chadron State students. More information will be provided at our next meeting.

The next meeting of this committee will be held on Tuesday, October 19 at 8am in the PVC Library. The change in day is due to our October midterm break.

Minutes will be sent to all committee members for approval, and then emailed to Todd Young for submission on the new committee website.

The meeting was adjourned at 9:00 a.m.

Respectfully submitted,

Lori Nicholson