Present: Frank Adams, Joe Blankenau, Kathy Conway, Cameron Geisert, Glenn Kietzmann, Jean Lutt, Jeryl Nelson, John Renzelman, Vic Reynolds, Todd Young

Absent: David Bohnert, Siobhan Kelly, Karen Walker, Ron Whitt

The Faculty Senate meeting was called to order by Todd Young at 7:00 a.m. The minutes from the October 19 meeting were approved as written.

• Announcements/Correspondence
  Presidential Cabinet – No report

  Academic Council – J. Nelson reported on 2004 enrollment records. Graduate programs and the learning communities are primarily responsible for enrollment increases this fall. The Master’s Degree in Administration was also discussed in regard to faculty involvement and Graduate Council.

  AQIP Council – F. Adams reported on the systems portfolio that is being revised and expanded.

  Todd announced the following candidates for the Academic Excellence Award: Mary Ettel, Gloria Lawrence, Barbara Engebretsen, and Karen Sweeney

• Old Business
  The on-line course evaluation committee has separated into three subcommittees and will work on drafts for the evaluation of online classes, instructors, and the various technology utilized in class presentation methods (WebCT, Voice over IP, on-site vs. off-site, etc.).

  Discussion in regard to the granting of credit from the Cooperative Education office brought out many concerns about who assigns the grade for the credits earned. Each School/Department should be responsible for issuing credit. Communication with the VPAA, Academic Council, Lynette Lentz, and Jason Barelman can help resolve this issue.

  J. Nelson is still looking for assistance for revising the Faculty Handbook. Each school should have a representative on this committee. Please contact Jeryl or Todd if anyone is willing to assist with this responsibility.

  FS Constitution/Bylaws committee will be meeting soon (T. Young, K. Conway, F. Adams, J. Lutt). Todd has provided a good draft as a starter.

  Todd reminded everyone of the Senate web page that is now available on the ecampus site at http://academic.wsc.edu/faculty_senate/ Check it out!

  Senators commented very favorably in regard to Dr. Colling’s visit on November 19.

• New Business
  The new communications form that was designed as a result of the retreat last spring was discussed. Senators are asked to have their departments evaluate and bring feedback to the next meeting so it can be an effective, useful communication tool.

  The assessment of the college restructuring was brought up and will be discussed at a further meeting.

The meeting was adjourned at 8 a.m. The next meeting will be held on Friday, November 19, at 3 p.m.
Respectfully submitted,
Jean Lutt, CTIS Department