CONSTITUTION
of the
FACULTY SENATE
of
WAYNE STATE COLLEGE

ARTICLE I: Name

The name of this organization shall be the Faculty Senate of Wayne State College at Wayne, Nebraska.

ARTICLE II: Purposes, functions and duties

Section 1: Purpose
Board Policy 3440: Each college shall provide a principal agency for faculty participation in college governance. Through agencies and procedures designated by each college president and approved by the Board, the faculty may make recommendations to its president on any matters affecting the college or any of its subdivisions. The contents of such recommendations must be transmitted to the Board before or after any administrative decision is made about the recommendation.

The members of the Wayne State College faculty shall designate the Wayne State Faculty Senate as such a "principal agency."

Section 2: Functions
The functions of this organization shall be:

a. To speak on behalf of the Wayne State College faculty.
b. To provide a channel of communication between the faculty and administration.
c. To initiate suggestions for changes in policies affecting the institution.
d. To address grievances submitted to it by any member of the faculty or by a faculty group. The procedure for such hearings shall be specified in the By-laws.
e. To call special meetings of the general faculty on issues in which the Senate deems it necessary to have the entire faculty vote or voice its opinion.
f. To consider sending a representative to college/administrative committee meetings.
g. To evaluate the college committee structure and to recommend the formation and dissolution of standing committees.
h. To address, discuss, and, at its discretion, make recommendations relating to proposed policies and institutional problems referred to it by the administration or any member of the faculty.
i. To review and approve the academic calendar.

ARTICLE III: Membership

Section 1: Composition

a. One member elected by the faculties of each department.
Section 2: Eligibility
   a. Must be a full-time, regular member of one of the academic departments.
   b. Must not be an adjunct, terminal appointment or administrator.

Section 3: Elections
   a. Members shall be elected in April of each year.
   b. Elections shall be held at a duly conducted meeting of each department. Department members shall have adequate prior notice of the election.
   c. If a department fails to elect its representative by the end of the second semester, the Senate shall conduct elections for that department in the Fall.
   d. Election to fill vacancies as a result of leaves and resignations will be conducted by the academic department.

Section 4: Terms of Office
   a. The term of office shall be for two years, with one half of the body being elected each year.
   b. New members of the Senate shall assume the office on the first working day of the first term.

ARTICLE IV: Officers and Procedures

Section 1: Officers
   a. A new Chair and Vice-Chair shall be elected at the first meeting of the new Senate, called by the outgoing Chair.
   b. A Secretary shall be elected at the first meeting of the new Senate. The Secretary will record minutes at Senate meetings.
   c. The Chair shall preside over each meeting. If the Chair cannot conduct his designated function, his charges will be delegated to the Vice-Chair.
   d. The duties of the Chair shall be to call meetings, to specify time and place, and to prepare the agenda.

Section 2: Removal of Elected Officers
   A letter asking for the removal of an elected officer of the Faculty Senate may be submitted by any member of the Senate with copies distributed to all Senators. After a period of at least two weeks, but no more than four weeks following the request, the removal issue will be voted on at a regular or special meeting held under Article V, Section 1 or 2. A three-fourth majority vote of the entire Senate is required to remove an officer. If the officer(s) is removed, the Senate shall immediately elect a replacement.

ARTICLE V: Meetings

Section 1: Regular meetings
   During the academic year, there shall be a regular meeting of the Faculty Senate every two weeks at the discretion of the Senate. The agenda will be in the mail boxes of all faculty members at least four calendar days in advance of the meetings. The Faculty Senate by majority vote may reorder the agenda.

Section 2: Special meetings
   Special meetings may be called during the summer session or at other times at the discretion of the Chair or a majority of the Senate.
Section 3: Quorum
A majority of the Senate shall constitute a quorum.

Section 4: Open meetings
All regular and special meetings of the Faculty Senate shall be open to any WSC faculty member, staff member, or student.

Section 5: Executive sessions
The Senate may by majority vote, or by call of the Chair, convene an executive session not open to faculty represented by the Faculty Senate. No motions or business may be conducted in executive session.

Section 6: Meeting procedures
a. Items referred to the Faculty Senate will be reviewed on their merits regarding procedural disposition.
b. Should the Faculty Senate judge an issue worthy or immediate consideration, the issue may be moved from new to old business, and voted on at the same meeting.

ARTICLE VI: Amendments

Section 1: Proposed amendments
Amendments may be proposed by any ten faculty members from at least two departments or by a Faculty Senator. A proposed amendment shall be submitted in writing to the Chair of the Faculty Senate, who shall in turn announce the amendment in writing to the faculty-at-large.

Section 2: Consideration
The proposed amendment will be placed on the agenda for discussion at the Faculty Senate meeting following its announcement to the faculty-at-large. After the meeting the Senate's recommendation either in support or opposition shall along with the amendment be presented to the faculty represented by the Faculty Senate for a vote.

Section 3: Ratification
A two third majority of the voting faculty is necessary for submission to the administration and Board of Trustees for their approval.

This Constitution will amend the document dated 28 October 1975.
Approved by the Faculty on 1 May 1984 (vote 67 - 6) Howard Schmidt Senate Chair
Approved by the College President: Ed Elliott, 1 May 1984
Approved by the Board of Trustees, 26 June 1984