Bylaws of the Wayne State College Faculty Senate

1. Quorum:
   A simple majority of departments must be represented.

2. Meetings:
   Senate meetings are open to any WSC faculty member, staff member, or student. Other guests may be invited by the Senate Chair. Guests may be permitted to participate in discussion, subject to the Chair, but have no vote and cannot make motions for consideration.

3. Voting:
   Any Senator may ask for a roll call vote recorded on any issue or motion. Items are deemed approved if a simple majority of the attending Senators vote in favor of a motion.

4. Proxy:
   Senators may be represented by a voting proxy member of their Departmental full-time faculty, such proxy has full voting powers of a Senator.

5. Correspondence:
   a. Senate resolutions and other business should be transmitted to the appropriate office or committee for action, separate from inclusion of the item in the Senate minutes.
   b. The Senate files and correspondence are open to inspection by any Senator at any reasonable time.

6. Minutes:
   Senate Minutes are distributed to each Senator, to the Student Senate representative and to the Student Senate, to the College President and Vice President for Academic Affairs, to the President of WSEA, to the Faculty Senates of Chadron State College, and Peru State College.

7. Business:
   Any Senator may introduce items for consideration, and any Senator may second motions before the Senate. The Student Senate representative may introduce items for consideration, may enter into discussion of the Senate, any may enter items of Student Senate exception to the Faculty Senate votes into the minutes of the Faculty Senate. Student Senate representative have no vote on the Faculty Senate.

8. Order of Business:
   Order of business of Senate meetings normally will be:
   a. approval of minutes of previous meeting
   b. announcements including correspondence accepted without vote
   c. old business
   d. new business
   e. adjournment

   The order of business of the Senate may be altered upon simple majority of Senators attending.
9. How amended:
Bylaws may be amended by a two thirds vote of Senators attending a Senate meeting.

10. Other Committees:
The Faculty Senate will receive copies of the minutes of any standing committee, and may request minutes of any board or ad hoc committee involving faculty representation. The Senate will review the bylaws of all standing committees and boards and make recommendations for change as needed. Any issue not resolved may be taken to General Faculty.

11. Grievance procedure is to be in compliance with the current bargaining agreement.

12. Unless otherwise stated above, Robert's Rules of Order will be assumed to prevail at Senate meetings.

Bylaws 1-13, adopted by the Wayne State College Faculty Senate, 29 January 1993.
Bylaws 1-12, adopted by the Wayne State College Faculty Senate, 18, January 2002.
Bylaws 1-12, adopted by the Wayne State College Faculty Senate, 12, April 2002.