School Meeting  
October 30, 2013  

Present: Frank Adams, Johanna Barnes, Janice Dinsmore, Steve Dinsmore, Sherry Dorman, Laura Franklin, Casey Hurner, Joni Irlmeier, Brook Jech, Karla Jensen, Branis Knezevic, Dennis Lichty, Judy Moeller, Jim Ossian, Craig Pease, Liesel Powicki, Tim Sharer, Bob Sweetland, Sara Walsh, Keith Willis  

Absent: Barb Black, Kathleen Conway, Liane Bode, Lisa Bye, Phyllis Spethman, Chris Tee Weixelman,  

Meeting called to order at 8:02 a.m.

1. **Action Item:** The following policy was presented to the faculty to vote on: 

   “Student teachers who fail to successfully complete their student teaching experience shall be removed from the teacher education program and shall not be allowed an additional opportunity to student teach unless a waiver of this rule is granted by the Dean of the School of Education and Counseling. A student may request a waiver of the rule in writing to the Dean. The Dean shall forward the appeal to the Professional Progress Committee (PPC) for a recommendation. The PPC shall meet within 10 working days of receiving an appeal. The student will be notified of the PPC meeting time and location and will have an opportunity to appear before the PPC prior to a decision being made. The PPC shall take into consideration the nature and conditions that contributed to the withdrawal or failure and other issues that may contribute to the candidate's potential success as a teacher. The PPC may recommend to the Dean a denial of the waiver of this rule, a waiver of the rule with conditions, or a waiver of the rule without conditions. The Dean shall act on a waiver upon a recommendation from the Professional Progress Committee (PPC). The Dean may deny the waiver, grant a waiver with conditions, or waive the rule without conditions.”

   A motion was made for approval (Frank Adams) with the following edit: move the word “successfully” in the first sentence behind the word “complete”. The motion was seconded (Johanna Barnes). Motion carried.

2. **Summer Classes**— Any faculty interested in teaching a summer course, whether it be graduate or undergraduate needs to let Dr. Lichty or Brook know. If you are not planning to teach and you normally do, also let us know as soon as possible. Summer schedule editing will begin in November.

3. **Upcoming Dates:**
   a. Nov. 11    Spring 2014 Course Registration Begins  
   b. Nov. 16    Request for Leave of Absence 14-15 due to Dean’s Office  
   c. Nov. 18    Just Juniors (Frank Adams and Robert Sweetland)  
   d. Nov. 18    Start Summer Schedule Editing
4. **Ron Reddic and Brian Swanson**—Ron and Brian gave a brief presentation on warning signs or symptoms of alcohol and/or drug use. Faculty and staff need to use their best judgment and document any abnormal behaviors that you see in your students. Submit any documentation or concerns to the dean.

The meeting was adjourned, 8:50 a.m.

Next School Meeting: Wednesday, November 13th at 3:00 p.m. in room 101

Minutes Respectfully Submitted by Brook Jech.